

Psychedelic Arts Festival 2017 Vendor Contract

The 2017 Crescent Psychedelic Arts Festival will be held at the Crescent City Park **from 11am to 4pm** on Saturday, September 30th, 2017. Vendor setup is Saturday morning 8-10 am.

To reserve space, please fill out the following information:

Name: _____ Home Ph: _____ Cell Ph: _____

Address: _____ City: _____ State: _____ Zip _____

Art/Craft/Product: _____ Business Name: _____

**E-Mail Address: _____

Booth Spaces are \$25. Provide your own tent, tables and supplies.

Booth spaces are 6'x10'

Vendors: Booth location will be assigned in the order in which contract and payment are received and your check clears the bank. Specific needs must be written on contract.

Tables Requested? (limited supply)(\$10 each): 8 foot _____ Electricity Required? (**\$10**) Yes _____ No _____

Note: 225 watts maximum - you supply extension cords

Total Amount Enclosed: \$ _____ **MAKE CHECKS PAYABLE TO: Crescent Public School**

You will receive an e-mail receipt and confirmation of your reservation.

Crescent Public School
c/o Kristi Lovett
P.O. Box 719
Crescent OK 73028

**QUESTIONS? Please call us @ (405) 969-2545
or e-mail: klovett@crescentok.com**

I have completed the contract information, and have enclosed my payment. I agree to abide by the Rules of the Psychedelic Arts Festival on the reverse side of this contract.

Signature and date

PSYCHEDELIC ARTS FESTIVAL RULES

PLEASE HELP US MAINTAIN A QUALITY ART & CRAFT FESTIVAL BY ABIDING BY THE FOLLOWING:

- 1. Security:** Vendors are responsible for protecting their property from damage or loss. Someone must be present at your display during published Festival hours.
- 2. Prohibitions:** **No smoking**, alcoholic beverages, or pets are permitted on the grounds at any time.
- 3. Return Checks:** All returned checks will be accessed a \$25.00 NSF fee.
- 4. Booth Construction:** All booths must be safely constructed and not constitute a hazard. Walkways must remain clear at all times; you **may not** display products in any aisle or walkway. No nails, screws or staples may be put in the trees or structures of the park. You must bring your own booth equipment, including tables if you have not ordered them from us. All tables will be covered with floor length cloth with no boxes or supplies showing. **You must bring your own chair.**
- 5. Merchandise:** Vendors must attest to making all or a major part (**over 50%**) of all items presented at our fair. Resale of any purchased material is strictly prohibited. **Vendors may not offer food or drinks for sale unless your booth has been specifically approved as a food booth.** The Arts Festival coordinator reserves the right to remove any item deemed objectionable for any reason. **All proceeds from sales go to the vendor.**
- 6. Change Fund:** We will not have the resources to make change for large bills. Please make sure you have a sufficient change fund for the day.
- 7. Booth Inspection:** The Arts Festival Committee will inspect every booth during setup and while the festival is in operation.. **We reserve the right to remove a vendor for violation of any festival rule at any time, including during setup. Vendors removed under these circumstances will forfeit all booth fees.**
- 8. Parking:** Vehicle parking on the day of the event will be NORTH of the park. The street to the south will be blocked off for the 5K finish line
- 9. Teardown.** Do not begin teardown until **4:00PM** on Saturday. Crafters may not move their vehicles into position until after this time—our parking lot crew will control this carefully.
- 10. Oklahoma Tax.** Collection, reporting and payment of Oklahoma State Sales Tax is solely the responsibility of the vendor. Crescent Public Schools accepts no responsibility for sales tax collection.
- 11. Refunds:** No refunds of booth rental: no exceptions.